

# Chilworth Community Centre

Booking Form 2018

Secretary Mrs G Hugo  
Broad Reaches  
Chilworth Old Village  
Southampton  
SO16 7JP  
023 8076 9207  
fh@talk21.com

Person hiring the Community Centre

Name \_\_\_\_\_

Address \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Telephone \_\_\_\_\_

Email \_\_\_\_\_

Purpose of hire. \_\_\_\_\_

Date of application \_\_\_\_\_

Date of hire \_\_\_\_\_

Time From \_\_\_\_\_

To \_\_\_\_\_ Time of hire to half hour.

\_\_\_\_\_ hours @ £ 7.50 per hour.

Fee £ \_\_\_\_\_

Cheques. Chilworth Community Centre.  
BACS: Chilworth Community Centre. 60-18-46. 21194793. Ref. Organisation or name.

## Safety

A responsible person, normally the hirer, nominated by the proprietors of the Community Centre in writing, not being a person under 21 years of age, shall be in charge of, and must be present in the premises at all times when members of the public are present.

All heating must be turned off in the main hall after the event, or extra charges will be made.

The keys must be returned immediately after the event.

Charges will be made for any damage caused.

I undertake to observe the conditions of hire as set out.

Signed \_\_\_\_\_

Privacy Statement. Chilworth Community Centre takes your privacy seriously and will only use your personal information to conduct our administrative and financial affairs.

FH 2018-07-18